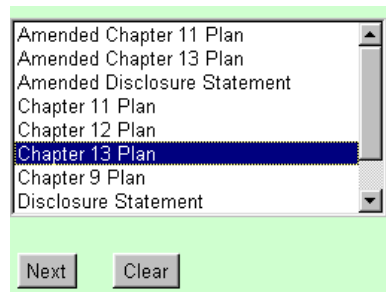


## FILING DEBTOR'S CHAPTER 13 PLAN

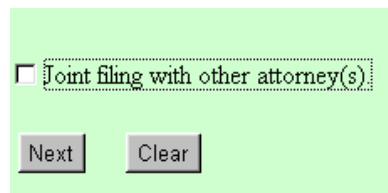
- \* Click **Bankruptcy** on the CMECF Main Menu Bar.
- \* At the **Bankruptcy Events** screen, click **Plan**.
- \* At the Case Number screen, enter your case number.
- \* Click **Next**.

The Document Selection screen appears as shown below.



- \* Select **Chapter 13 Plan**.
- \* Click **Next**.

The Joint Filing with Other Attorney screen appears.



- \* If this is a joint filing with another attorney, select the box.
- \* If this is not a joint filing with another attorney, do not select the box.
- \* Click **Next**.

- \* At the Party Selection screen, select the debtor(s) as shown in the screen below.

**File a Plan:**  
[01-10016 Abraham Lincoln and Mary Lincoln](#)

Select the Party:

[Add/Create New Party](#)

FNBC Bank [cr:cr]  
Ford Motor Credit Company [cr:cr]  
GMAC [cr:cr]  
Hibernia Bank [cr:cr]  
**Lincoln, Abraham [pty:db]**  
**Lincoln, Mary [pty:db]**  
Parish National Bank [cr:cr]  
U. S. Trustee, Region V [pty:ust]

Next Clear

- \* Click **Next**.

The PDF Selection screen appears as shown below.

Select the **pdf** document (for example: CA199cv501-21.pdf).

**Filename**

Attachments to Document:  No  Yes

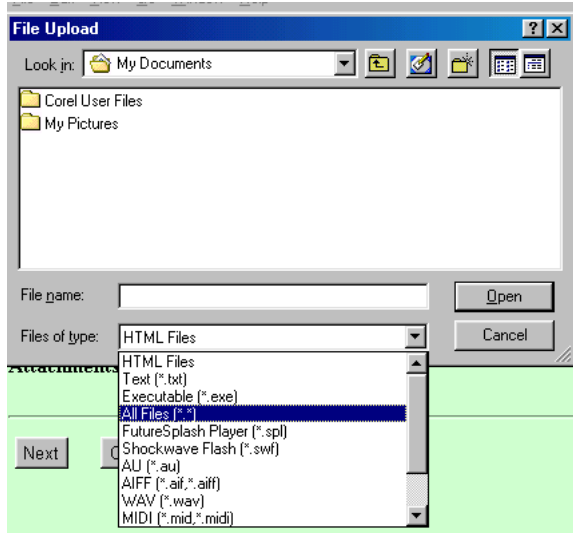
Next Clear

You need to locate, preview and associate the PDF file with the docket entry.

- \* Click the **Browse** button.

The File Upload window appears.

- \* Click the down arrow to the right of the **Files of type** field as shown in the screen on the next page.

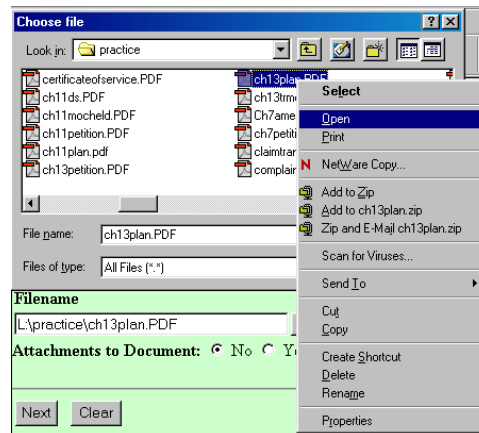


- \* In the drop-down box, click on **All Files(\*.\*)**.
- \* Locate the appropriate pdf file.

**NOTE:** Remember to preview the file before you associate it with the docket entry.

- \* To preview the file, right on the file.

A drop-down menu will appear as shown below.

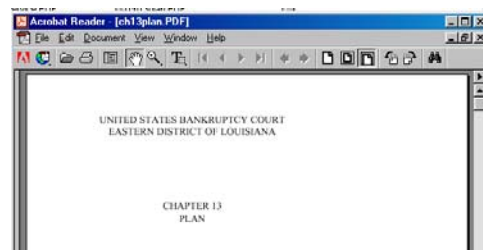


- \* Click **Open** on the drop-down menu to view the file.

The following screen will flash as Adobe Acrobat Reader opens.



The selected file will open with Adobe Acrobat Reader.

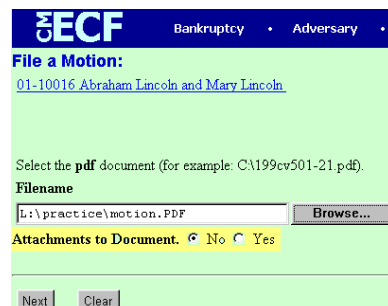


- \* Check the file to confirm that it is the correct one.
- \* Close Acrobat Reader by clicking the **X** on the (blue) Adobe title bar.

This will bring you back to the File Upload window.

- \* Double click the PDF file or click the **Open** button in the File Upload window.

This associates the PDF file with the docket entry as shown in the following screen.



- \* After the file is associated, click **Next**.

The Modify Text screen appears as shown below.

**File a Plan:**  
[01-10016 Abraham Lincoln and Mary Lincoln](#)

Error - -1829 qry\_stmt = select count(\*) from status where st\_caseid = 20 and st\_status = 'Aw13pln' and st\_end\_date

Docket Text: **Modify as Appropriate.**

Chapter 13 Plan  Filed by Abraham Lincoln , Mary Lincoln  
(Crotty, Haty)

There should be no modifications necessary in this screen.

- \* Click **Next**.

The Final Text screen appears as shown below.

**File a Plan:**  
[01-10016 Abraham Lincoln and Mary Lincoln](#)

Docket Text: **Final Text**

Chapter 13 Plan Filed by Abraham Lincoln, Mary Lincoln. (Crotty, Haty)

**Attention!!** Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

- \* Read the docket entry carefully.

This is your last opportunity to correct or abort the entry.

- \* If this is correct, click **Next**.

The Notice of Electronic Filing appears which you should always print.