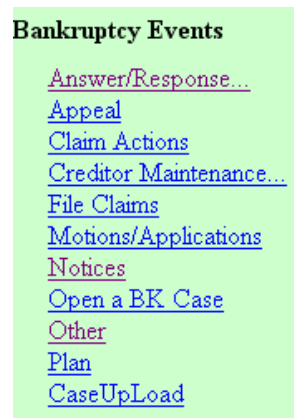


FILING AN OBJECTION TO CONFIRMATION OF A PLAN

This procedure applies to Chapter 11, 12 and 13 cases.

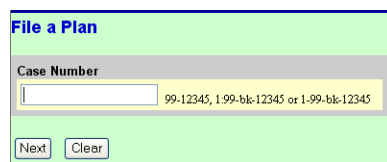
- * Click **Bankruptcy** on the CMECF Main Menu Bar.

The **Bankruptcy Event** screen appears as shown below.



- * Click **Plan**.

The **Case Number** screen appears as shown below.

A screenshot of a web application form titled "File a Plan". The form has a light green background. It features a "Case Number" label above a text input field. To the right of the input field, there is a small text box containing the example "99-12345, 1-99-bk-12345 or 1-99-bk-12345". Below the input field, there are two buttons: "Next" and "Clear".

- * Enter the case number including the hyphen.
- * Click **Next**.

The Document Selection screen appears as shown below.

File a Plan

03-10630 Penelope Pearson

Amended Disclosure Statement
Chapter 11 Plan
Chapter 12 Plan
Chapter 13 Plan
Chapter 9 Plan
Disclosure Statement
Notice of Rejection to Chapter 11 Plan
Objection to Confirmation of Plan

Next Clear

- * Scroll down and select **Objection to Confirmation of Plan** as shown above.
- * Click **Next**.

The Joint Filing screen appears as shown below.

File a Plan:

03-10630 Penelope Pearson

Joint filing with other attorney(s).

Next Clear

- * If this is a joint filing with another attorney, select the box.
- * If this is not a joint filing with another attorney, do not select the box.
- * Click **Next**.

The **Party Selection** screen appears similar to the one show below.

File a Plan:
03-10630 Penelope Pearson

Select the Party:

Parish Finance, [Creditor]
Pearson, Penelope [Debtor]
U.S. Trustee, [U.S. Trustee]

[Add/Create New Party](#)

Next Clear

- * **If the party on whose behalf the document is being filed is included in the party list**, select the party then click **Next** and proceed to Page 13.6.

- * **If the party is NOT included in the party list**, click the **Add/Create New Party** button.

The **Party Search** screen appears as shown below.

ECF Bankruptcy • Adversary • Query •

Search for a party

SSN Tax Id

Last/Business name

Search Clear

- * Enter the party's last name or business name then click **Search**.

- * If there are no matches, the system will return a **No Person Found** message as shown in the screen below.

The screenshot shows a search interface with the following elements:

- Search for a party** header.
- Input fields for **SSN** and **Tax Id**.
- An input field for **Last/Business name**.
- Search** and **Clear** buttons.
- Party search results** section.
- A yellow highlighted box containing the text **No person found.**
- A **Create new party** button.

Make sure your search criteria is accurate.

If the party is not found on the first try, use different criteria to search again.

- * If the party's name does not appear, click **Create New Party**.

The **Party Information** screen appears as shown below.

The screenshot shows the 'Party Information' form with the following fields:

- ECF** logo and navigation menu: Bankruptcy, Adversary, Query, Reports, Utilities, Logout.
- Party Information** header.
- Last name**: Parish
- First name**: [empty]
- Middle name**: [empty]
- Generation**: [empty]
- Title**: [empty]
- SSN**: 222-11-1234
- Tax ID**: [empty]
- Office**: [empty]
- Address 1**: [empty]
- Address 2**: [empty]
- Address 3**: [empty]
- City**: [empty]
- State**: [empty]
- Zip**: [empty]
- County**: [dropdown menu]
- Country**: [empty]
- Phone**: [empty]
- Fax**: [empty]
- E-mail**: [empty]
- ProSe**: no [dropdown menu]
- Role**: Creditor (cr.cr) [dropdown menu]
- Party text**: [empty]

ECF Bankruptcy • Adversary • Query • Reports • Utilities • Logout

Party Information

Last name First name

Middle name Generation Title

SSN Tax ID

Office Address 1

Address 2 Address 3

City State Zip

County Country

Phone Fax

E-mail

ProSe Role

Party text

- * Enter the creditor's information in the appropriate field(s).
- * The default in the **Pro se** field is **No**. Accept the default.
- * Expand the **Role** field by clicking on the down arrow to the right of the **Role** box.
- * Select the appropriate role of **Creditor**.
- * Click **Submit**.

The creditor is now selected as the filing party as shown in the screen below.

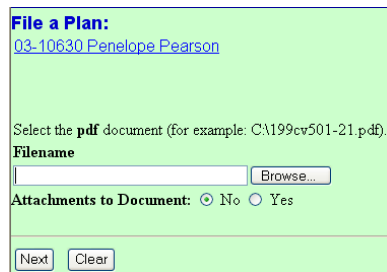
File a Plan:
[03-10630 Penelope Pearson](#)

Select the Party:

Parish Finance, [Creditor] [Add/Create New Party](#)
 Pearson, Penelope [Debtor]
 U.S. Trustee, [U.S. Trustee]

- * Click **Next**.

The **PDF Selection** screen appears as shown below.

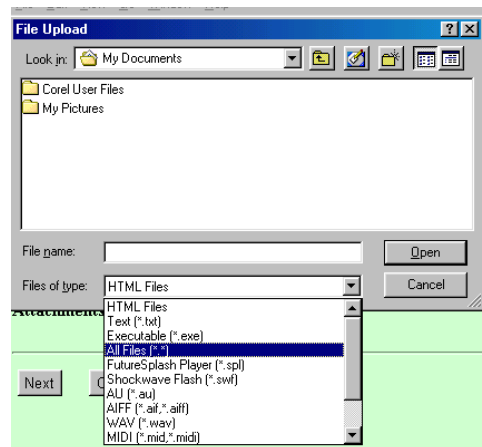


You need to locate, preview and associate the PDF file with the docket entry.

- * Click the **Browse** button.

The **File Upload** screen appears as shown on the next page.

- * Click the down arrow to the right of the **Files of type** field as shown below.

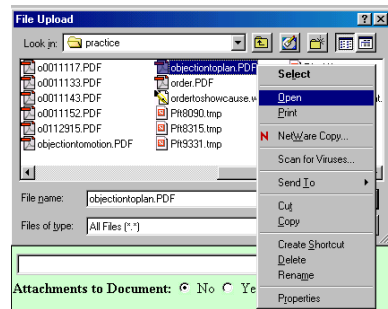


- * In the drop-down box, click on **All Files(*.*)**.
- * Locate the appropriate PDF file.

NOTE: Always preview a file before you associate it with the docket entry.

- * To preview the file, right click the file.

A drop-down menu similar to the one below will appear.

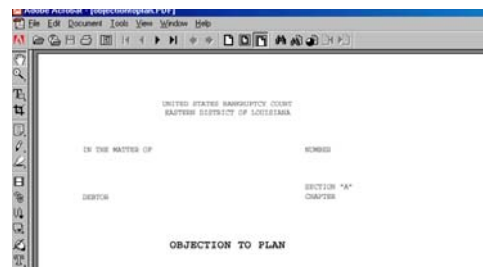


- * Click **Open** on the drop-down menu to view the file.

The following screen will flash as Adobe Acrobat Reader opens.



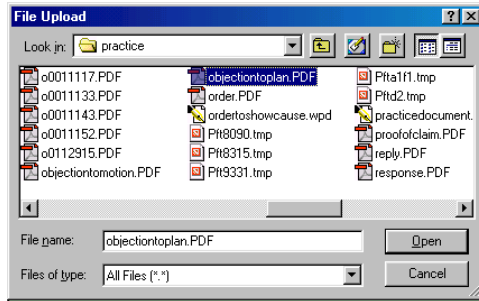
Then the selected file will open in Adobe Acrobat Reader.



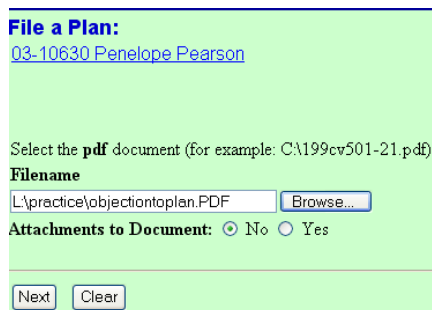
- * Check the file to confirm that it is the correct one.
- * Close Acrobat Reader by clicking the **X** on the (blue) Adobe Title bar.

This will bring you back to the File Upload window.

- * Double click the PDF file or click the **Open** button as indicated in the File Upload window below.



This associates the PDF file with the docket entry as shown in the screen below.



- * If there is no attachment to the objection, accept the default of **No** and click **Next**.
- * If there is an attachment, click **Yes** then click **Next**.
- * Locate, preview, associate and describe the attachment file. Then click **Next**.

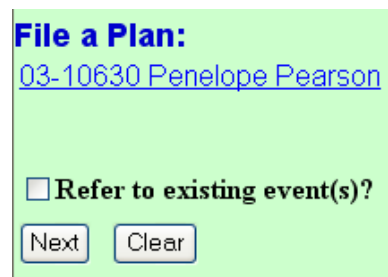
Note: Pursuant to the current, updated process, an objection to confirmation of plan must be set for hearing on the same date, at the same time and the same location as the confirmation hearing.

Therefore, *before* filing an Objection to Confirmation of Plan, in order to complete the docketing process, you *must* know the date, time and location of the confirmation hearing.

The **Hearing Information/Category Selection** screen will appear.

Fill-in the hearing date, time and location.

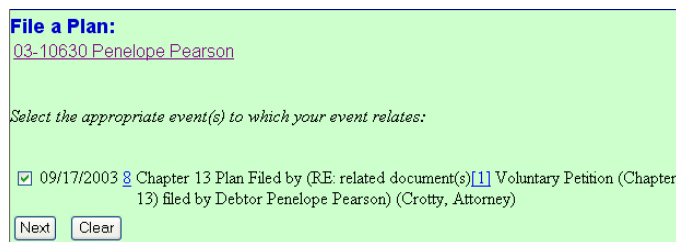
The **Reference** screen appears as shown below.



The screenshot shows a light green rectangular box with a blue border. At the top left, it says "File a Plan:" in bold blue text. Below that is a blue hyperlink "03-10630 Penelope Pearson". In the center, there is a checkbox followed by the text "Refer to existing event(s)?". At the bottom, there are two buttons: "Next" and "Clear".

- * Select the box to indicate that the objection does refer to an existing document.
- * Click **Next**.

The system brings up the pending plan(s) as shown in the screen below.



The screenshot shows a light green rectangular box with a blue border. At the top left, it says "File a Plan:" in bold blue text. Below that is a blue hyperlink "03-10630 Penelope Pearson". Below that is the text "Select the appropriate event(s) to which your event relates:". There is a checked checkbox followed by the text "09/17/2003 8 Chapter 13 Plan Filed by (RE: related document(s) 11 Voluntary Petition (Chapter 13) filed by Debtor Penelope Pearson) (Crotty, Attorney)". At the bottom, there are two buttons: "Next" and "Clear".

Since there is only one (1) plan pending, it is automatically selected for you by the system.

- * If this is correct, click **Next**.

The **Modify Docket Text** screen appears as shown below.

File a Plan:
03-10630 Penelope Pearson

Docket Text: Modify as Appropriate.

Objection to Confirmation of Plan

Filed by (RE: related document(s)[8] Chapter 13 Plan filed by Debtor Penelope Pearson) (Crotty, Attorney)

Next Clear

File a Plan:
03-10630 Penelope Pearson

Docket Text: Modify as Appropriate.

Objection to Confirmation of Plan

Filed by (RE: related document(s)[8] Chapter 13 Plan filed by Debtor Penelope Pearson) (Crotty, Attorney)

Next Clear

There's nothing that needs modification.

* Click **Next**.

The Final Docket Text screen appears as shown below.

File a Plan:
03-10630 Penelope Pearson

Docket Text: Final Text

Objection to Confirmation of Plan Filed by (RE: related document(s)[8] Chapter 13 Plan filed by Debtor Penelope Pearson) (Crotty, Attorney)

Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

Next Clear

* Carefully verify the entry. This is your last chance to make any corrections or to abort the entry.

NOTE: **BEFORE the final submission of an entry, you may use the browser BACK button at any time during a docketing process**

to verify or make corrections to a prior screen.

BEFORE the final submission of an entry, you may cancel or abort an event at any time during the docketing process by clicking on another menu option on the CMECF Main Menu Bar.

* If the entry is correct, click **Next**.

The Notice of Electronic Filing appears as shown below.

NOTE: Always print the Notice of Electronic Filing since it is your one free view and your proof of filing.

File a Plan:
[03-10630 Penelope Pearson](#)

**U.S. Bankruptcy Court
Eastern District of Louisiana**

Notice of Electronic Filing

The following transaction was received from Crotty, Attorney entered on 9/17/2003 at 8:15 AM CDT and filed on 9/17/2003

Case Name: Penelope Pearson
Case Number: [03-10630](#)
Document Number: [9](#)

Docket Text:
Objection to Confirmation of Plan Filed by (RE: related document(s)[8] Chapter 13 Plan filed by Debtor Penelope Pearson) (Crotty, Attorney)

The following document(s) are associated with this transaction:

Document description: Main Document
Original filename: L:\practice\objection\toplan.PDF
Electronic document Stamp:
[STAMP bkecfStamp_ID=988663450 [Date=9/17/2003] [FileNumber=66399-0] [85cb5a528e65fd2532ebc16b92f4915bfc644e91dd572bb5b18d4049e43e406d278245b67a0eeb8860a14a2cbf458160c9c75886311ba27fba5bc7605681333d]]

03-10630 Notice will be electronically mailed to:

03-10630 Notice will not be electronically mailed to:

Attorney Crotty
Crotty & Crotty
9999 Mount Rushmore Road
New Orleans, LA 70130