



Newsletter

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Attorney Advisory Emergency Notification

During hurricane season (June 1st through November 30th), the Bankruptcy Court will adhere to the following:

The Court will monitor the progress of storms and hurricanes as they near the Gulf of Mexico. When a storm is five (5) days from landfall, the Building Security Committee will meet to determine the appropriate action to be taken. In all likelihood, if New Orleans is within the cone of probability for landfall, the court will close three (3) days prior to a strike.

The court's Continuity of Operations Plan (COOP) provides for fail-over replication of our automated systems. In the event of a court closure or the evacuation to an emergency relocation site, the critical systems of the court (i.e. CM/ECF) will be available to the public.

If it is necessary to cancel a motion day, all matters scheduled for hearing will be continued to the next available motion day without further action by the parties. There is no need to contact chambers or the clerk's office. In the event of an extended facilities closure, the emergency relocation site for this court will be the U.S. Bankruptcy Court for the Middle District of Louisiana, 707 Florida Street, Suite 119, Baton Rouge, LA 70801.

Regular notices to the bar regarding court closure or relocation will be posted via the website www.laeb.uscourts.gov and through registered e-mail accounts. Because e-mail notification will be one of our primary means of communication, we urge you to make sure your registered e-mail address is kept current and is accessible both during and after regular business hours. Your CM/ECF profile, which contains your registered e-mail address, also allows for secondary e-mail addresses to be entered (i.e. secretary, administrative assistant, paralegal, etc.). In addition please be sure to update your profile with the Louisiana State Bar Association www.lsba.org.

Update to the Bankruptcy Miscellaneous Fee Schedule

The Judicial Conference of the United States approved changes to the Bankruptcy Court Miscellaneous Fee Schedule effective June 1, 2016.

Bankruptcy Miscellaneous Fee Schedule: (a) Item 12 – amendment to include an electronic record retrieval fee which is composed of a \$10 Judiciary fee, plus a \$9.90 flat rate pull charge, and \$0.65 per page to be collected on behalf of the Federal Records Center.

Public Wi-Fi Now Available

High-speed Wi-Fi access is now available at no cost to all members of the bar at the United States Bankruptcy Court for the Eastern District of Louisiana. The network provides coverage in all courtrooms, public hallways, lobbies and attorney conference rooms. From your available Wi-Fi networks connect to CourtPublicWiFi. You will be presented with a splash screen upon initial connection that outlines the acceptable use policy. Scroll to the bottom of the page and click accept to acknowledge and you will then be connected to the public Wi-Fi network.

Over the Counter Credit Card Transactions - Discontinued

Effective June 1, 2016, the court stopped accepting credit cards over the counter as a method of payment. Exact cash, check, and/or money orders may be used to pay for services. Debtors may use cash or money orders only to pay for services.

This change does not affect Pay.gov which supports credit card payments for electronic filing. Processing of credit card payments for electronic filings will remain the same.

Reminders

- **Proposed Orders** – To expedite processing of proposed orders please e-mail them to the appropriate chambers e-mail account.

Judge Magner's Chambers – SectionAOrders@laeb.uscourts.gov

Judge Brown's Chambers – SectionBOrders@laeb.uscourts.gov

Location: United States Bankruptcy Court
Hale Boggs Federal Building
500 Poydras Street, Suite B-601
New Orleans, LA 70130

Hours: 8:30am to 4:30pm
Monday-Friday, except federal holidays

Questions: 504-589-7878

E-mail your suggestions for a future topic to be included in the newsletter to:

Newsletter@laeb.uscourts.gov

The Mission of the United States Bankruptcy Court for the Eastern District of Louisiana is to adjudicate and administer cases under the Bankruptcy Code and Rules for the benefit of the public and those who come before the court. The court provides an accessible and impartial forum to all who seek bankruptcy protection or the resolution of disputes in bankruptcy cases within our jurisdiction.