

## EXHIBIT A

### Bankruptcy Rule 2016(b) Disclosure of Fixed Fee Agreement

1. I, [Name of Attorney], have agreed to provide the following services to the Debtor(s) on a fixed fee basis for a period ending not less than 120 days after confirmation of Debtor(s)' Chapter 13 plan:

- A. Counsel with the debtor(s) on an as needed basis;
- B. Prepare and timely file a proposed Chapter 13 plan and any required amendments to the plan;
- C. Prepare and timely file the required petition, schedules, statement of financial affairs, and all other required documents;
- D. Prepare and file miscellaneous motions required to protect the debtor(s)' interests in the case;
- E. Prepare and file responses to motions filed against debtor(s)-even if the response is a statement that the debtor(s) have no opposition to the relief requested (Section A only)- and attend the scheduled hearing;
- F. Attend the section 341(a) meeting of creditors;
- G. Review all proofs of claim filed; file proofs of claim for secured or priority claimants provided for under the plan, if the claimant does not timely file a proof of claim; and modify the plan after confirmation or object should a timely proof of claim require greater distributions than provided for by the confirmed plan;
- H. Prepare and file objections to claims necessary to confirm, implement or enforce the terms of a plan which could have been brought within 120 days of confirmation.
- I. Attend the confirmation hearing, if required under the circumstances, including but not limited to if an Objection is filed; and
- J. Advise the debtor(s) concerning their obligations and duties pursuant to the Bankruptcy Code, Bankruptcy Rules, applicable court orders and the provisions of their chapter 13 plan.

2. The fixed fee agreement does not include the following services:

A. Representation of the debtor(s) in an adversary proceeding, either as a plaintiff or a defendant;

B. Representation of the debtor(s) in a contested matter, the subject of which is extraordinary in the context of chapter 13 cases in the United States Bankruptcy Court for the Eastern District of Louisiana;

C. Representation of the debtor(s) in any matter in which the Court orders fee shifting pursuant to which fees are to be paid by a person other than the debtor(s); and

D. Representation on matters for which the first hearing is set more than 120 days following confirmation.

3. I have not shared or agreed to share any of the compensation paid or to be paid. The following sets forth all compensation that is being paid by any person or entity other than the Debtor(s).

4. As of the filing of the petition, I have received \$ \_\_\_\_\_ compensation and \$ \_\_\_\_\_ will be paid under the chapter 13 plan.

Dated \_\_\_\_\_

\_\_\_\_\_  
Counsel to Debtor(s)