



Clerk's Notes



January 2007

Below is an update of recent and upcoming changes, and suggestions for practicing in the United States Bankruptcy Court for the Eastern District of Louisiana.

I. CM/ECF

A. Pay.gov change effective February 1, 2007

Beginning February 1, 2007, CM/ECF users that pay fees through the Pay.gov system will be required to complete the security code field to complete the transaction.

This change was made after an erroneous credit card charge in which a CM/ECF user had transposed credit card numbers and the fee was charged to another account that had the same expiration date. Requiring the completion of the security code field will protect credit card holders from such erroneous charges.

B. Motion Day Calendars by E-mail

Reminder, if you are interested in receiving the motion day calendar before motion day, please send an e-mail to: webmaster@laeb.uscourts.gov with the *name* and *email address(es)* to be included. Please be sure to indicate if you would like to be on the Section A e-mail list, the Section B e-mail list, or both.

We e-mail the motion day calendars by the early afternoon on the days before motion days.

II. Certificates of Service

Certificates of service must be filed with motions. It is insufficient to state that service has been made on "all interested parties". (*See* LBR 9013-3).

On December 13, 2006, the court entered Standing Order 2006-4, which allows electronic notice in some situations. If you wish to rely on electronic notice, review the provisions of Standing Order 2006-4.

III. Court website

A. Opinions

As many of you have noticed, the opinions link on our website has been removed.

You can still retrieve the judges' written decisions using PACER as follows:

1. Click on "Reports".
2. Click on "Written Opinions".
3. Fill in date and case restrictions as appropriate.

There is no PACER fee for accessing opinions in this way.

B. Procedural forms

The bankruptcy subpoena forms have been updated to reflect the "electronic discovery" amendments to the Federal Rules of Civil Procedure that took effect on December 1, 2006.

The Reaffirmation Agreement and Order has also been revised and reformatted effective January 1, 2007.

A link to the bankruptcy forms is located on the court website, under "Forms", "Official Bankruptcy/Procedural Forms and Instructions". On that page, there is also a separate link to "New Bankruptcy Forms Effective from August 2006 to January 2007".

IV. Finally . . .

Check our website for updates on a regular basis – <http://www.laeb.uscourts.gov>. If you have suggestions on issues that you would like to see addressed in future newsletters, please call Marla Hamilton, Clerk of Court, 589-7820.